

**ALBERTA BEACH  
ORGANIZATIONAL COUNCIL MEETING  
HELD IN THE TEMPORARY COUNCIL CHAMBERS  
(UNIT 5A, 4000 MUSEUM ROAD)  
AND HELD ELECTRONICALLY FOR THE PUBLIC VIA ZOOM MEETING  
OCTOBER 19, 2021 AT 7:00 P.M.**

**AGENDA**

1. Call to Order
2. Councillor Official Oath of Office
3. Adoption of Agenda
4. Mayor - Nomination & Appointment & Oath of Office
5. Deputy Mayor - Nomination & Appointment & Oath of Office
6. Confirmation of Municipal Office  
4935 – 50<sup>th</sup> Avenue, Alberta Beach
7. Confirmation of Regular Council Meeting Date & Time  
(3<sup>rd</sup> Tuesday of each month at 7:00 P.M.)
8. Confirmation of Signing Authority  
(Mayor or Deputy Mayor and CAO or Assistant CAO)
9. Confirmation of Banking Authority  
(ATB Financial)
10. Confirmation of Auditor Appointment  
(Allen Lee of Doyle & Company)
11. Confirmation of Solicitor Appointment  
(Brownlee LLP & Patriot Law)
12. Confirmation of Assessor Appointment  
(Dan Kanuka, Municipal Assessment Services Group)
13. Confirmation of Assessment Review Board  
(Agreement with Capital Region Assessment Services Commission)
14. Confirmation of Assessment Review Board Members & Clerk  
(Chairperson Raymond Ralph, ARB Clerk Richard Barham, and ARB Panelists Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph)
15. Confirmation of Development Authority  
(Paul Hanlan, SV Planning & Development)
16. Confirmation of Subdivision Authority  
(Council as Subdivision authority and Paul Hanlan, SV Planning & Development as administration of Subdivision Authority)
17. Confirmation of Subdivision & Development Appeal Board Members  
(Jason Shewchuk, Gerald Stark, Rainbow Williams, John Roznicki, Jamie-Lee Kralej and Denis Meier)
18. Confirmation of Subdivision & Development Appeal Board Clerk  
(Cathy McCartney & Emily House)
19. Confirmation of Municipal Planning Commission (Council)
20. Confirmation of FOIP Coordinator (C.A.O. or Designate)
21. Confirmation of Director of Emergency Management  
(Shari Ives as per Bylaw #271-20)
22. Confirmation of Designated Officers  
Kathy Skwarchuk be appointed as Designated Officer in the capacity of Chief Administrative Officer;  
Dan Kanuka of Municipal Assessment Services Group be appointed as Designated Officer in the capacity of Assessor;  
Bruce Parno & David White be appointed as Designated Officers in the capacity of Bylaw Enforcement Officers;  
Paul Hanlan of SV Planning & Development be appointed as Designated Officer in the capacity of Development Authority;  
Paul Hanlan of SV Planning & Development be appointed as Designated Officer in the capacity of Administration of Subdivision Authority; and  
Cathy McCartney & Emily House be appointed as Designated Officers in the capacity of Subdivision & Development Appeal Board Clerks.

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23. Confirmation of Round Table Meeting Date & Time  
(2<sup>nd</sup> Monday of each month at 9:00 A.M.)
  
24. Confirmation of Committee Appointments  
Alberta Beach Ag Society Agliplex Operations Committee (1 Council Rep & Alternate)  
Alberta Beach Campground Advisory Committee (2 Councillors)  
Alberta Beach IDP - Inter-Municipal Planning Committee (Mayor & 1 Council Rep)  
Alberta Beach Library Board (1 Council Rep)  
Alberta Beach Museum & Archives (1 Council Rep)  
Alberta Beach Public Works Advisory Committee (2 Council Reps)  
Beachwave Park Stakeholders Committee (1 Council Rep)  
Community Futures Yellowhead East (1 Council Rep & Alternate)  
Darwell Regional Wastewater Transmission Line Steering Committee (1 Council Rep)  
Emergency Advisory Committee (All Council)  
FCSS Trivillage Committee (1 Council Rep)  
Highway 43 East Waste Commission (1 Council Rep & Alternate)  
Intermunicipal Collaboration Framework (ICF) Committee (2 Council Reps & Alternate)  
Lac Ste. Anne East End Bus (1 Council Rep)  
Lac Ste. Anne Foundation (1 Council Rep & Alternate)  
Lake Isle & Lac Ste. Anne Water Quality Management Society (1 Council Rep)  
Land Use Bylaw Review Committee (2 Council Reps)  
Partners in Progress Committee (1 Council Rep)  
Regional Fire Services Steering Committee (1 Council Rep)  
Regional Recreation Board Steering Committee (1 Council Rep)  
Regional Revenue & Cost Sharing Steering Committee (1 Council Rep)  
Ste. Anne Recreational Lake Use (SARLUC) Committee (2 Council Reps)  
Ste. Anne Regional Municipalities (SARM) Committee (2 Council Reps being Mayor & Deputy Mayor)  
Stony Plain Crime Prevention Association (No appointment)  
Sturgeon River Watershed Alliance (1 Council Rep)  
TriVillage Regional Sewage Service Commission (2 Council Reps)  
1 WAG (Watershed Action Group) (1 Council Rep)  
West Inter Lake District (WILD) Water Commission (1 Council Rep & Alternate)  
Yellowhead Regional Library (1 Council Rep & Alternate)
  
25. Adjournment